



## BODY CORPORATE MANAGERS QUOTE REQUEST FORM

- |   |                                   |  |
|---|-----------------------------------|--|
| <input type="checkbox"/> Sinking Fund Forecast                | <input type="checkbox"/> Update * | <input type="checkbox"/> Maintenance Report  |
| <input type="checkbox"/> Safety Report                        | <input type="checkbox"/> Update * | <input type="checkbox"/> Asbestos Report     |
| <input type="checkbox"/> Maintenance + Safety                 | <input type="checkbox"/> Update * | <input type="checkbox"/> Balustrade Testing  |
| <input type="checkbox"/> Part 5 (DIV 10) Maintenance + Safety | <input type="checkbox"/> Update * | <input type="checkbox"/> Insurance Valuation |
| <input type="checkbox"/> Part 5 (DIV 10) Maintenance Report   |                                   |  |

\* Please attach a copy of the plans if the standard lot size is over 150m<sup>2</sup> or the building has any out-of-the-ordinary qualities.

### CORRESPONDENCE TO:

Full Name: \_\_\_\_\_  
Company: \_\_\_\_\_ Position: \_\_\_\_\_  
Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Billing Address: \_\_\_\_\_ Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

### PROPERTY INFORMATION:

Building Name: \_\_\_\_\_ Community Title Scheme Number: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Number of Lots: \_\_\_\_\_ Year Built: \_\_\_\_\_  
 Building Format Plan / Building Units Plan (BFP/BUP)       Standard Format Plan / Group Titles Plan (SFP/GTP)  
 Building Management Statement/Volumetric Plan       Non - Strata  
Body Corporate Representative: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Onsite Manager (If applicable): \_\_\_\_\_ Telephone: \_\_\_\_\_

### OTHER INFORMATION:

Are there any special items, needs or considerations that need to be taken into account in your quote?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### NEW CLIENTS:

If you are a new client, how did you hear about our services?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please fax quote request form back to 1300 136 037 or email [quotes@solutionsie.com.au](mailto:quotes@solutionsie.com.au)

Should you have any queries, please do not hesitate to call us on 1300 136 036

All services provided by Solutions IE are supplied on the basis of 'Supply Terms and Conditions' which are available from our Office and from our website [www.solutionsie.com.au](http://www.solutionsie.com.au)

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