



## OWNERS CORPORATION MANAGERS QUOTE REQUEST FORM

- |  |                                   |   |
|--|-----------------------------------|---|
| <input type="checkbox"/> Maintenance Plan      | <input type="checkbox"/> Update * | <input type="checkbox"/> Asbestos Report                      |
| <input type="checkbox"/> Initial Safety Report | <input type="checkbox"/> Update * | <input type="checkbox"/> Essential Safety Measures Assessment |
| <input type="checkbox"/> Insurance Valuation   |                                   |   |

\* Please attach a copy of the plans if the standard lot size is over 150m<sup>2</sup> or the building has any out-of-the-ordinary qualities.

### CORRESPONDENCE TO:

Full Name: \_\_\_\_\_  
Company: \_\_\_\_\_ Position: \_\_\_\_\_  
Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Billing Address: \_\_\_\_\_ Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

### PROPERTY INFORMATION:

Building Name: \_\_\_\_\_ Strata Plan/Plan Subdivision/Registered Plan Number: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Number of Lots: \_\_\_\_\_ Year Built: \_\_\_\_\_  
Number of Owners Corporations: \_\_\_\_\_  Plan of Subdivision  Non - Strata  
Owners Corporation Representative: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Onsite Manager (If applicable): \_\_\_\_\_ Telephone: \_\_\_\_\_

### OTHER INFORMATION:

Are there any special items, needs or considerations that need to be taken into account in your quote?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### NEW CLIENTS:

If you have not used Solutions in Engineering before, how did you hear about our services?

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Please fax quote request form back to 1300 136 037 or email [quotes@solutionsie.com.au](mailto:quotes@solutionsie.com.au)

Should you have any queries, please do not hesitate to call us on 1300 136 036

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